# **How to Activate Your MyChart Account:**

## **Create Your Account**

Visit MyChart.UVMHealth.org and click Sign up now. You can also skip this step by requesting an account activation code from your medical provider at your next visit or using the code at the bottom of your printed After Visit Summary.

- 2
- **Submit Your Information**

Fill out the secure account form and click **Submit request.** 

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#### **Check Your Email**

Upon submission, you will be sent an **activation link by email**. Clicking this link from your email returns you to MyChart and inputs the code automatically.

- 4
- **Activate Your Account**

Confirm your birthday and click Next.

(5)

## **Choose a Username & Password**

Fill out the account information page with your desired username, password, and security question. Accept the terms and conditions by clicking **Accept** at the bottom of your screen.

- 6
- **Update Your Communications**

Choose your **preferred communication** methods for MyChart communications and alerts.

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# **Complete Two-Factor Authentication**

Complete an **additional security step** the first time you log on and any time you log on from a new device. You'll be asked to enter your email to receive a security code, which is then entered on the MyChart screen.



If you already have a UVM Medical Center MyHealth Online account, you do not need to create a new MyChart account. Your username and password will work in MyChart.

